

FIGURE 10.5: Example of a Supplier Scorecard

Company Name/Logo

SUPPLIER RATING SCORE CARD

Supplier:

Assessment Period:

RATING ELEMENT / PERSPECTIVE	RATING	WEIGHT	SCORE	COMMENTS
<b>Quality Performance</b> <ul style="list-style-type: none"><li>Material Acceptance (Conformance to requirements specified on Purchase Orders, Drawings, and associated Standards/Specifications)</li><li>Responsiveness to Issues (Timeliness &amp; Effectiveness of Corrective Actions)</li></ul> (55 points max)		X 7.0		
		X 4.0		
Subtotal				
<b>Cost and Service Performance</b> <ul style="list-style-type: none"><li>Price Competitiveness &amp; Value Added</li><li>On-Time Delivery</li><li>Lead Time &amp; Cycle Time</li><li>Ease of Doing Business (i.e. Requesting Quotes, Placing Orders, Tracking Status, Flexibility, Response to Changes &amp; other Requests)</li><li>Accuracy &amp; Timeliness of Paperwork/Data (i.e. Quotes, Packing Slips, Invoices)</li></ul> (35 points max)		X 1.0		
		X 3.0		
		X 1.0		
		X 1.0		
		X 1.0		
Subtotal				
<b>Supplier Capability</b> <ul style="list-style-type: none"><li>Production Capability</li><li>Infrastructure (i.e. Quality, Manuf. Admin, Systems, Culture)</li></ul> (10 points max)		X 1.0		
		X 1.0		
Subtotal				
(100 points max) Total Earned Score				Overall Rating

QA Concurrence

Purchasing Concurrence

Production Control Concurrence

Rev. TBD MMDDYY

\*Ratings  
(as a % of max points)

1= Unacceptable  
0-39%

2=Needs Improvement  
40-59%

3=Average  
60-79%

4=Above Average  
80-89%

5=Excellent  
90-100%

Note: Colors were removed to comply with QMD Conference Paper Submittal Guidelines. Add colors (Red, Tan, Yellow, Green, and Blue) to the Scale and Scores.

Company Name/Logo

SUPPLIER PERFORMANCE RATINGS – RANKING

Supplier Type:

Assessment Period:

RATING ELEMENT / PERSPECTIVE	Maximum Points	Supplier A	Supplier B	Supplier C	Supplier D	Supplier E
<b>Quality Performance</b> <ul style="list-style-type: none"><li>Material Acceptance</li><li>Responsiveness to Issues</li></ul>	55					
<b>Cost and Service Performance</b> <ul style="list-style-type: none"><li>Price Competitiveness &amp; Value Added</li><li>On-Time Delivery</li><li>Lead Time</li><li>Ease of Doing Business</li><li>Accuracy &amp; Timeliness of Paperwork</li></ul>	35					
<b>Supplier Capability</b> <ul style="list-style-type: none"><li>Production Capability</li><li>Infrastructure</li></ul>	10					
Totals	100					

	Supplier A	Supplier B	Supplier C	Supplier D	Supplier E
% Business					
\$ Volume					
# Parts					
# Deliveries					
# Different Parts					

QA Concurrence

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SOURCE: Lindsey, M. (2012). Supplier performance ratings – scorecards, rankings, and awarding business. American Society for Quality. Retrieved from www.asq-qm.org/resourcesmodule/download.../random4baa558b6db9c/